



### First circular

Dear colleagues

We would like to welcome you all to Queenscliff, Victoria, for the Annual ASPAB conference for 2011.

We have a wonderful conference venue overlooking the beautiful Swan Bay, and it's time to organize our accommodation for the conference, so we can really enjoy our stay in the area.



### ACCOMMODATION

We would like to propose a group booking in the old Whitehall Guesthouse, in the centre of the town (pictured above); about 15 minutes walk from the conference venue. This venue has 39 rooms, with options for single or shared accommodation (up to 75 people), and has 9 bathrooms in total. There is a large kitchen and large dining area with wireless internet, and a nice outdoor sitting area. There are no en suite facilities. The venue will be entirely booked by the conference.

We would to suggest this option as our group accommodation, so we can continue socialising after all the talks are finished, in a relaxed atmosphere and close to all facilities.

The charges per night for this accommodation would be dependent on the number of interested parties:

- up to 30 people - \$50pp (or \$35pp if sharing)
- more than 30 people - \$40pp (or \$30 if sharing).

If you would like to use this accommodation, we need expressions of interest by 25<sup>th</sup> of March, so we can go ahead and reserve the whole venue. We will then deal with all the booking arrangements. However, if there are fewer than 20 people interested, we won't proceed with this option, and people will instead need to book their own accommodation (more information on possible alternatives for accommodation, including a range of hotels and cheaper backpacker hostels, will be provided shortly).

## TRANSPORT

Queenscliff is about 110 km from Melbourne, and we will organize bus transport from the main train station in Melbourne to Queenscliff. The bus will run from Southern Cross Station, to the conference venue. To get to Southern Cross Station there is a direct bus line from the airport that goes every 20 minutes. The bus will leave Southern Cross Station at about 2:30pm on 7<sup>th</sup> November. The return leg will leave Queenscliff on Friday 11<sup>th</sup> November at about 9am.

We need to know how many people would be likely to need this transport, so we can ensure bookings and budget accordingly. Please let us know by 25<sup>th</sup> of March if you think you would like to use this bus service.

Thanks

Looking forward seeing you all in Queenscliff

Organizing Committee – ASPAB 2011

