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**ASPAB 2022 Registration and Abstract Instructions**

**Name:**

**Affiliation:**

**Presenting Yes/No:** **:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

There will be regular length talks (12 min presentation plus 3 min questions) or lightning talks (3 min presentation plus 2 minutes questions). Posters will not be part of the 2022 conference.

**Type response below:**

Regular talk (12 min + 3min Qs) **Yes/No**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Or** Lightning talk (3 min + 2 min Qs) **Yes/No**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Students who wish to be considered for student prizes **Yes/No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**Attach Proof of student status (as per registration)

**Abstracts:**

250 words maximum

Font: Times New Roman, 12 pt.  Title is in **bold**.

Justify right and left margins.

Underline presenting author’s name.

Give the email address for correspondence.

Indicate affiliation of each author.

**Instructions for speakers**

Powerpoint presentations: in widescreen format (16:9)

Regular talks will be **12 min plus 3 min** for questions and speaker turn-around or for Lightning talks **3 min plus 2 min**. The exceptions are the plenary talks of **40 min plus 5 min** (Professor Gary Kendrick and Dr Anusuya Willis).

Timing: We will have a tight schedule of talks. We ask all speakers to keep within their allocated time. The session chair will indicate time to the speaker at 10 minutes; the speaker must then wrap-up their talk within the next 2 minutes. Plenary and Lightning talks will be time adjudicated at appropriate intervals.

Loading your talks**:** Provide talk on USB in advance of session or sent via an acceptable file-sharing platform to John.Huisman@dbca.wa.gov.au.

**Dietary requirements**

Please let us know your dietary preferences/requirements (e.g. vegan, coeliac, lactose/gluten intolerant etc). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Payment of Registration Fees**

All accounts must be paid in full prior to the conference. Direct deposit and credit cards are accepted:

**Direct deposit (AU)**

Account: Department of Biodiversity, Conservation & Attractions

Bank: Commonwealth Bank of Australia

SWIFT CODE (for international transactions): CTBAAU2S

BSB: 066 040

Account number: 11300006

Lodgment reference: [*Your surname*] ASPAB2022

**NB**: Email (for remittance advice): revenue@dbca.wa.gov.au; cc: aspabperth2022@gmail.com; [john.huisman@dbca.wa.gov.au](file:///C%3A%5CUsers%5Cjohnhui%5CDownloads%5Cjohn.huisman%40dbca.wa.gov.au). Subject line: ASPAB 2022 payment.

In email, indicate that the payment was for CC536 - Conference of the Australasian Society for Phycology and Aquatic Botany, Account 5368410NAP.

**Direct deposit (NZ)**

Bank: ASB

Account: Australasian Society for Phycology & Aquatic Botany

Account number: 12-3066-0228909-00

Lodgment reference: [*Your surname*] ASPAB2022

**NB**: Email (for remittance advice): [john.huisman@dbca.wa.gov.au](file:///C%3A%5CUsers%5Cjohnhui%5CDownloads%5Cjohn.huisman%40dbca.wa.gov.au); cc: aspabperth2022@gmail.com; Subject line: ASPAB 2022 payment.

**Credit card (AU or NZ)**

Indicate that this is the preferred method to [john.huisman@dbca.wa.gov.au](https://wawater-my.sharepoint.com/personal/frances_dsouza_dwer_wa_gov_au/Documents/%21Share/36th%20ASPAB%20Perth%202022/Registration/john.huisman%40dbca.wa.gov.au), who will pass on the information to **Daniel Mony**, who can then be called on **+61 8 9219 9318** and card details given over phone.

**Invoice**

Request an invoice from John Huisman: [john.huisman@dbca.wa.gov.au](https://wawater-my.sharepoint.com/personal/frances_dsouza_dwer_wa_gov_au/Documents/%21Share/36th%20ASPAB%20Perth%202022/Registration/john.huisman%40dbca.wa.gov.au).

Contact for payment queries: aspabperth2022@gmail.com Subject line: payment

**Please indicate if you would like to become a member, if not already. Yes/No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Noting non-member registration fee includes membership but you must fill in the form [here](https://www.aspab.org/join/) and indicate that you have paid the non-member registration fee in an email to (AUS) c.biancacci@deakin.edu.au or (NZ) daniel.pritchard@otago.ac.nz and cc’d to [ASPABPerth2022@gmail.com](https://wawater-my.sharepoint.com/personal/frances_dsouza_dwer_wa_gov_au/Documents/%21Share/36th%20ASPAB%20Perth%202022/Registration/ASPABPerth2022%40gmail.com) Subject line: ASPAB Membership